



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa Street, Los Angeles, CA 90012  
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December 24, 2002

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

SUBJECT: **TRANSACTIONS BETWEEN THE LOS ANGELES GAY AND  
LESBIAN CENTER, THE HIV/AIDS LEGAL SERVICES  
ALLIANCE, INC., AND THE OFFICE OF AIDS PROGRAMS AND  
POLICY (OAPP)**

This is in response to Genevieve Clavreul's public comment to your Board on October 8, 2002 regarding transactions between the Los Angeles Gay and Lesbian Center, HIV/AIDS Legal Services Alliance, Inc., (HALSA) and the OAPP.

Since 1997, the Los Angeles Gay and Lesbian Center served as the lead agency for HALSA, in collaboration with AIDS Project Los Angeles, the AIDS Service Center, Public Counsel Law Center and the LA County Bar Association. In 2002, HALSA was incorporated as a separate 501(c)3 organization. From the inception of HALSA until October 8, 2002, when the Board approved transfer of the HALSA contract from the Center to the new HALSA corporation, the county contracted with the Center for this project. There were no other County contracts.

Attached is a memo dated September 26, 2002 from Charles L. Henry, Director, OAPP to the Board offices, which describes these relationships and the programs in greater detail.

If you have any questions or need additional information, please let me know.

TLG:rj  
211:009

Attachment

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Genevieve Clavreul



COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
**Public Health**

THOMAS L. GARTHWAITE, M.D.  
Director of Health Services and Chief Medical Officer

JONATHAN E. FIELDING, M.D., M.P.H.  
Director of Public Health and Health Officer

**Office of AIDS Programs and Policy**

CHARLES L. HENRY, Director  
600 South Commonwealth Avenue, 6<sup>th</sup> Floor  
Los Angeles, California 90005  
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September 26, 2002

TO: Bobi Johnson  
Pat Miller  
Ronald E. Hansen  
Richard Espinosa  
Ressie Román

FROM: Charles L. Henry, Director  
Office of AIDS Programs and Policy

SUBJECT: **CONTRACT H208010, HIV/AIDS LEGAL SERVICES**

This is to provide you with background information on the services provided by HIV/AIDS Legal Services Alliance (HALSA) for people living with HIV/AIDS. HALSA is a legal alliance that includes the following five agencies: Los Angeles Gay and Lesbian Center (LAGLC), AIDS Project Los Angeles (APLA), AIDS Service Center, Public Counsel Law Center and the Los Angeles County Bar Association.

HALSA was developed in 1997 with LAGLC as the lead agency overseeing the contractual and fiscal responsibilities with the central administrative office housed at APLA. In February 2002, HALSA was 501(c)(3) certified as a private, not-for-profit corporation in the State of California. The Office of AIDS Programs and Policy is recommending approval of the request to reassign all contractual and fiscal responsibilities to HALSA. This reassignment will not effect HALSA's ability to continue providing legal services as they have been providing under LAGLC.

HALSA provides significant outreach services to all Service Planning Areas (SPA) as detailed later in this memorandum. Their main service sites are the HALSA and Public Counsel Law Center which are located in Service Planning Area (SPA) 4 and Supervisorial District 2.

HALSA's legal services are provided through various funding sources, including Ryan White CARE Act (RWCA) Title I and Housing Opportunities for People with AIDS (HOPWA). Legal services provided by HALSA include, but are not limited to the following:

- ◆ Legal Check-Up Program – provides comprehensive one-on-one legal consultation sessions to evaluate clients' current and future legal needs and potential legal problems. Clients are provided with resources, information, and referrals based on their identified needs. The Legal Check-Up program utilizes pro bono work of attorneys and law students.

- ◆ Volunteer Attorney Program – supports the comprehensive delivery of legal services through the utilization of pro bono attorneys. Pro bono attorney involvement is an essential component of HALSA's legal services with over 250 volunteer attorneys participating in this program.
- ◆ Housing Eviction and Legal Prevention Program – designed to reduce homelessness among people living with HIV/AIDS and to assist clients with maintaining independent living stability. This program provides legal housing services consisting of legal check-ups, eviction prevention education and training, negotiations with landlords, mediation/dispute resolution and eviction defense.
- ◆ Permanency Planning "Peace of Mind" Program – addresses issues pertaining to the future care of minor children, such as custody planning, foster care, medical and social services benefits assistance, and other legal issues related to children and families affected by HIV/AIDS. Assistance is provided with joint guardianships, guardianships, and adoption services.
- ◆ Benefits Program – provides direct legal assistance to individuals who have been denied public benefits (i.e., Social Security Disability Insurance, Supplemental Security Income, and Medi-Cal).
- ◆ Testamentary Services – provides assistance with simple wills, durable power of attorney for finance and health care directives, power of attorney for disposition of remains, and hospital visitation forms.
- ◆ Immigration Services – assists with the preparation of HIV waivers and citizenship documents.
- ◆ Confidentiality/Discrimination/Employment Services – provides counseling and advice on the right to confidentiality, disclosure authorization, discrimination, and wrongful termination.
- ◆ Preventative/Informational Legal Education Forums – conducts legal education forums for clients and HIV service providers. Forums address general legal information, client issues, and process for accessing HALSA services.
- ◆ Outreach Program – designed to reach HIV-positive individuals residing throughout Los Angeles County, particularly in traditionally under-served communities. The Outreach Coordinator conducts legal clinics on a monthly basis at over 30 AIDS service organizations and medical facilities throughout all eight Service Planning Areas in Los Angeles County. Services provided by the Outreach Coordinator include eligibility screening and intakes, legal advice, counseling and referral services, and ongoing orientation for staff of community-based organizations and health care facilities. Clients are referred to HALSA staff attorneys for further assistance as appropriate.

Attachment lists the agencies where legal outreach services are currently provided.

If you have any questions or need further information, please let me know.

CLH:vn

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Enclosure

c: Aviana Uribe  
Azar Kattan  
John Schunhoff  
Raymond Johnson  
Patricia Gibson  
Alvin Ransom  
Robert C. Fish  
Libby Boyce  
Chron (CLH)

**Outreach Services Provided by HIV/AIDS Legal Services Alliance (HALSA)  
throughout Los Angeles County**

<b>Agency</b>	<b>Service Planning Area (SPA)</b>	<b>Supervisory District</b>
AV Hope Center 44900 60 <sup>th</sup> Street West Lancaster, CA 93536	1	5
Catalyst Foundation 44758 Elm Avenue Lancaster, CA 93534		5
Bienestar Human Services - S.F. Valley 14515 Hamlin St., Suite 100 Van Nuys, CA 91405	2	3
Northeast Valley Health Corporation 8215 Van Nuys Blvd., Suite 306 Panorama City, CA 91402	2	3
Tarzana Treatment Center, Inc. 7101 Baird Avenue Reseda, CA 91335	2	3
AIDS Service Center, Inc. 1030 Arroyo Parkway Pasadena, CA 91105	3	5
East Valley Community Health Center 680 Fairplex Avenue Pomona, CA 91768	3	1
Foothill AIDS Project 233 W. Harrison Avenue Claremont, CA 91711	3	5
LAC+USC Medical Center/5P21 1300 North Mission Road Los Angeles, CA 90033	4	1
AIDS Project Los Angeles 611 South Kingsley Drive Los Angeles, CA 90005	4	2
Being Alive PWHAC 621 San Vincente Boulevard West Hollywood, CA 90069	4	3
Bienestar Human Services - Hollywood 4955 Sunset Boulevard Los Angeles, CA 90027	4	3
Children's Hospital Los Angeles Risk Reduction Program 5000 Sunset Boulevard, 4 <sup>th</sup> Floor Los Angeles, CA 90027	4	3
Special Service for Groups Asian Pacific AIDS Intervention Team 605 W. Olympic Blvd., Ste 610 Los Angeles, CA 90015	4	
Van Ness House 1919 North Beachwood Drive Los Angeles, CA 90068	4	3
Weingart Center 506 South Main Street Los Angeles, CA 90013	4	

Agency	Service Planning Area (SPA)	Supervisory District
Women Alive 1566 South Burnside Los Angeles, CA 90068	4	2
Common Ground 2020 Santa Monica Blvd., Ste 190 Santa Monica, CA 90404	5	3
Early Intervention Program 3209 N. Alameda St., Ste. K Compton, CA 90222	6	2
Minority AIDS Project 5149 Jefferson Boulevard Los Angeles, CA 90016	6	2
Oasis Clinic 12021 S. Wilmington Ave., Bungalow C Los Angeles, CA 90059	6	2
Charles R. Drew University – SPECTRUM 1774 East 118 <sup>th</sup> St. Los Angeles, CA 90059	6	2
T.H.E. Clinic 3860 W. MLK Boulevard Los Angeles, CA 90008	6	2
Watts Health Foundation 10300 South Compton Avenue Los Angeles, CA 90002	6	2
AltaMed Health Corporation 5427 E. Whittier Boulevard Los Angeles, CA 90022	7	1
Bienestar Human Services - East L.A. 5326 E. Beverly Boulevard Los Angeles, CA 90022	7	1
Whittier Rio Hondo AIDS Project 9200 Colima Rd., Ste. 104 Whittier, CA 90605	7	4
Being Alive Long Beach 500 East 4 <sup>th</sup> Street Long Beach, CA 90802	8	4
City of Long Beach – DHHS Early Intervention Program 2525 Grand Avenue Long Beach, CA 90815	8	4
One in Long Beach, Inc. 2017 East 4 <sup>th</sup> Street Long Beach, CA 90814	8	4
South Bay Family Healthcare Center 1000 W. Carson Street Torrance, CA 90509	8	4
St. Mary Medical Center C.A.R.E. Program 411 East 10 <sup>th</sup> Street, #202 Long Beach, CA 90813	8	4
WomensLink/Prototypes 401 E. Hillcrest, Unit B Inglewood, CA 90301	8	2